

**ATTACHMENT A**

SHALL BE COMPLETED, SIGNED, NOTORIZED AND RETURNED

STATE OF \_\_\_\_\_

SS

COUNTY OF \_\_\_\_\_

**PURCHASING AFFIDAVIT**

I, \_\_\_\_\_, OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAY:

1. That I am the agent authorized by the Vendor \_\_\_\_\_ (Company/Firm Name) to submit the attached bid, which bid/proposal is a legal and binding offer and that by signing below he/she has authority to make said offer and bind the offering company, with minor difference and informalities to be resolved by negotiation prior to acceptance of the offer by East Central University.

2. That this proposal is submitted in response to RFP \_\_\_\_\_ issued by East Central University. The undersigned and firm agree to be bound by the content of these proposal, any specific terms and conditions noted within the RFP document, any addenda thereto in the event of an award to the Vendor, exception to be noted as stated in the RFP and East Central University Standard Terms and Conditions which can be found on webpage and link: <https://myecu.ecok.edu/ics/>. The company's/firm's proposal shall remain in effect for a period of \_\_\_\_\_ ( ) calendar days as of the Due Date for responses to the RFP, and that the person(s) authorized to negotiate in good faith on behalf of this company/firm for purposes of this Request for Proposal are:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

3. Business Relations Section (Mark "N/A" if Not Applicable),

A. That the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year to the date of this statement with the architect, engineer, or other party to the project is as follows: (if none, please write "None").

\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheet(s) as necessary)

B. That Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the proposing company and any officer or director of the architectural or engineering firm or other party to the project is as follows: (if non, please write "None")

\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheet(s) as necessary)

C. That Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows: (if none, please write "None")

\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheet(s) as necessary)

4. Non-Collusion/Conflict of Interest section, [with regard to any competitive bid for goods or services, which is issued by the State of Oklahoma or any of its agencies, Oklahoma laws require each vendor to execute and submit a notarized sworn State of Non-Collusion/Conflict of Interest, the following section of the Purchasing Affidavit fulfills that requirement.]

A. That by signing below, Proposer/Vendor certifies that in accordance with 74 O.S. §85.23, he/she or firm does not have any substantial conflict of interest sufficient to influence the proposal process on this proposal.

B. That he/she is the fully authorized agent by the Proposer/Vendor to submit the attached bid for the purpose of certifying the facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

C. That he/she is fully aware of the facts and circumstance surrounding the making of the bid/contract to which this statement is attached and had been personally and directly involved in the proceedings leading to the submission of such bid; and

D. That neither Proposer/Vendor nor anyone subject to the Proposer/Vendor's direction or control has been a party:

- a. To any collusion among proposers in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- b. To any collusion with any state official or employee as to quantity, quality or price in the prospective contract, nor
- c. In any discussions between proposers and any state official concerning exchange of money or other thing of value for special consideration in the letting of this contract.

E. I certify, if awarded the contract, whether competitively bid or not, neither the Vendor nor anyone subject to the Vendor's direction or control has been paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma or East Central University any money or other thing of value, either directly or indirectly in procuring the contract to which this statement is attached.

F. That in accordance with 74 O.S. §85.42.b, the Proposer/Vendor further certifies that no person(s) who has been involved in any manner in the development of that contract while employed by the State of Oklahoma or East Central University shall be employed to fulfill any of the services provided for under said contract.

G. Completed OMES Vendor Payee Application shall be attached. (Attachment D)

**Further Affiant sayeth not.**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

FEIN: \_\_\_\_\_

**Subscribed and sworn** before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
(SEAL)

\_\_\_\_\_  
Notary

Notary Public Commission Number \_\_\_\_\_

My Commission Expires \_\_\_\_\_