

Shall be completed, signed and returned

The undersigned agrees that the response to this bid/proposal is a legal and binding offer and that by signing below he/she has authority to make said offer, identify the contact point and those authorized to negotiate for the company/firm, the contact and other information presented is current and accurate, and the company/firm is financially responsible and capable of fulfilling its financial obligations and responsibilities under this bid/proposal.

A. Authorized negotiator(s): if different from person signing form or in addition to person signing form if any (if 'none' so state by initialing): _____ None

1. _____
Signature Print/Type Name

2. _____
Signature Print/Type Name

3. _____
Signature Print/Type Name

B. Official Contact Address: _____ Phone Number: _____

_____ Fax Number: _____

C. Type of Organization:

If incorporated, in what year and which state(s): _____

- ____ Sole Proprietorship ____ Partnership
____ Private Corporation ____ Public Corporation
____ LLC ____ Other (Explain) _____

D. Description of Business:

Number of locations or branches: _____

Number located in the State of Oklahoma and where: _____

Number of persons currently employed (companywide): _____

Number located in the State of Oklahoma: _____

Original date of Establishment (if not incorporated): _____

Classification: [] Small Business [] Disadvantaged [] Women-Owned

Total number of years in business: _____

Total number of years in the type of business requested by RFP: _____

Type of Work:

Manufacturer Distributor Retail Dealer Service Other: _____
 Business Enterprise

Certification/License Nos. assigned and from whom (if any): _____

Construction:

General Contractor Design-Builder Material Supplier _____
Indicate Type

Sub-Contractor: Mechanical Plumbing Electrical

Other Sub-Contractor: _____
Indicate Type

Sales Contact Name: _____

Sales Contact Address: _____

Sales Contact Phone Number: _____

Sales Contact Fax Number: _____

Sales Contact Email Address: _____

Customer Service/Order Entry Contact Name: _____

Customer Service/Order Entry Phone Number: _____

Customer Service/Order Entry Fax Number: _____

Customer Service/Order Entry Email Address: _____

Website Address: _____

Accounting Contact Name: _____

Accounting Contact Phone Number: _____

Accounting Contact Fax Number: _____

Accounting Contact Email: _____

Accounting Contact Address: _____

Payment Remit to Address, if different than above:

E. Reference Request:

Please include three (3) references for clients with whom your company has competed projects of similar size and scope. Preferred references would include those whom you have had long partnerships and those within the realm of higher education or state entity. **Include all contact information. All shall be noted on a separate sheet, included in the proposal.**

F. Financial Resource Information:

[The following information shall assist the university in evaluating the comparative financial resources of competing Proposers/Vendors. It is understood and acknowledge that the information is requested by the university solely as an indication of the Proposer's fiscal responsibility.]

Dun & Bradstreet Bidder/Supplier's Number: _____

Federal Employer ID Number (FEIN): _____

Primary Bank Name: _____

Note: if the current bank account has existed less than one year, furnish the above information for the previous bank as well.

The above and foregoing are true and correct to the best of my knowledge.

Witness, this _____ day of _____, 20____, by:

Signature

Typed/Printed Name

Title

Company/Firm