

Gen Ed Assessment Outline 2019-2020

Gen Ed Learning Outcome		Assessed Gen Ed Courses
Fall	1. Communication: Students demonstrate the ability to communicate effectively in multiple contexts.	ECON 2003 Macroeconomics MIS 1903 Computer Business Applications KIN 2122 Choices in Wellness ENG 1113 Freshman Composition I MUS 2533 Music in Life
	2. Intellectual Skills	PS 1113 US Government
	3. Information Literacy: Students demonstrate the ability to find, evaluate and use information effectively and appropriately for any given learning situation.	KIN 2122 Choices in Wellness PSYCH 1113 General Psychology CMPSC 1513 Computer Literacy COMM 1113 Fund of Human Communication GEOG 1214 Earth Science
	4. Intercultural Knowledge	GEOG 2513 World Regional Geography HUM 2323 Non-Western Literature Global Literature
Spring	1. Communication	PSYCH 1113 Gen Psychology
	2. Intellectual Skills: Students demonstrate the ability to comprehend and process concepts, to establish the relationship within and among disciplines, and to interpret and evaluate information for knowledge-building and decision-making. (combines Quantitative Literacy, Problem Solving, and Critical Thinking)	ECON 2003 Macroeconomics FIN 1113 Financial Literacy BIOL 1114 General Biology MATH 1513 College Algebra HIST 2483 US History to 1877 HIST 2493 US History since 1877 HUM 2633 World Religion & Thought
	3. Information Literacy	ENG 1213 Freshman Composition II
	4. Intercultural Knowledge: Students demonstrate the ability to recognize the complexity of culture, their own as well as others, and see themselves as members of a global community.	ASLHR 2613 American Sign Language HIST 1113 Early Western Civilization SOC 1113 Introduction to Sociology

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NOTE: As of FA19, all Gen Ed courses will be assessed using Blackboard Outcomes.

This means **all Gen Ed instructors must:**

- make sure there are no student identifiers in the assignment itself (*put in assignment instructions*)
- use Blackboard for the Gen Ed assignment
- use SafeAssign on assignments to help find plagiarism
- make the alignment between the Learning Outcome and the assignment in Blackboard. (see tutorial)
- **NOTE: It takes 30 seconds to align an existing assignment in Bb.**

The upside is that once the alignment is completed, instructors are finished for the semester.

All Gen Ed courses must have the following Assessment Policy Statement added to the syllabus:

“This course participates in the General Education Assessment Program for East Central University. During this course, students produce an artifact (e.g., assignment or answers to exam essay item(s)), which will be assessed outside of the course based on the student learning outcome(s) listed below. Student grades for the artifact are not dependent upon the results of the outside assessment. Artifact assignments may be subject to submission to SafeAssign to identify plagiarism.”

[Follow the above statement with the Learning Outcome(s) that will be assessed in the course. See table above.]

Office of Institutional Effectiveness/Assessment MyECU Page (Scroll down to General Education Assessment to find documents.): https://myecu.ecok.edu/ICS/Institutional_Reporting/Assessment_Reporting_and_Outcomes.jnz

Gen Ed Assessment Timeline 2019-2020

Time	Task
Before Semester Begins (please add to Dept Mtg Agenda for day of Convocation)	<ul style="list-style-type: none"> Course faculty come together to modify the current artifact assignment or create a new robust assignment that allows students to show the skills and knowledge represented by the particular Learning Outcome. <ul style="list-style-type: none"> As you consider this assignment, <u>look specifically at the Criteria (far left column) on the Rubric for the Learning Outcome, and not just the Learning Outcome.</u> <i>Rubrics are found using the link above (under General Education Assessment)</i>
Friday (1/10) before first week of class (5 pm)	<ul style="list-style-type: none"> Department Chair emails the following to Assessment Coordinator: <ol style="list-style-type: none"> An assignment description and key for the artifact assignment to be used across <u>all</u> sections of the course <ol style="list-style-type: none"> <i>Email even if no changes to the assignment</i> If there is one for multi-section courses, the name of the instructor <i>designated as coordinator</i>. The <u>one</u> Rubric criteria, if any, identified as N/A by course faculty for this assignment
Fall/Spring 2019/2020 Week 1 (5 pm on 8/23 and 1/17)	<ul style="list-style-type: none"> Instructors put Gen Ed artifact assignment in Blackboard and make alignment to Learning Outcome(s) <ul style="list-style-type: none"> Use SafeAssign on assignment (see below for details) Assignment due date must be past the mid-point of the semester <i>If alignment is not completed by end of first week, instructors who have not completed the Gen Ed alignment (and their Chair) will be contacted to set up mandatory training to complete this.</i>
Week 16-17	<ul style="list-style-type: none"> Assessment Coordinator meets with Gen Ed Assessors for inter-rater training Gen Ed Assessors review artifacts OIE runs reports on assessment data for Gen Ed Outcomes <ul style="list-style-type: none"> Provide results to Deans and Chairs at Convocation
Of Note:	<ul style="list-style-type: none"> All sections of each Gen Ed course will be assessed <ul style="list-style-type: none"> <i>35 or more students in a section, 15% of student artifacts randomly selected to be assessed (random selection by OIE)</i> <i>Less than 35 students enrolled in a section, 25% of student artifacts randomly selected to be assessed</i> <i>Each artifact will be assessed by a minimum of two Gen Ed Assessors</i>

All sections will use the same artifact assignment

- Artifact must have clear instructions and expectations (cannot be a discussion board assignment)
- Artifact must become permanent to the course and used all year
- Make this a true assignment to improve participation
 - Observations from past semesters on Bonus work:
 - tend to have very few participants
 - participants not representative of general population
 - much* more likely to be plagiarized
- Artifacts should be modified to improve them from semester to semester or completely replaced if necessary, but modifications/replacements must be agreed upon by all *regular faculty* teaching the course

All course sections must assign the artifact assignment using Blackboard

- Align the assignment to the Learning Outcome(s) in Blackboard (tutorial on MyECU)
 - see MyECU link above to find tutorial on this.
- Use **SafeAssign** to catch plagiarism
 - Tutorials for how to create an assignment in Bb and use Safe Assign: <https://help.blackboard.com/Learn/Instructor/Assignments>
 - Exceptions may be made to using SafeAssign, but must be agreed upon by the Department Chair and Assessment Coordinator