

Gen Ed Assessment Outline 2020-2021

	Gen Ed Learning Outcome	Assessed Gen Ed Courses
Fall	1. Communication: Students demonstrate the ability to communicate effectively in multiple contexts.	ECON 2003 Macroeconomics MIS 1903 Computer Business Applications KIN 2122 Choices in Wellness ENG 1113 Freshman Composition I MUS 2533 Music in Life
	2. Intellectual Skills	PS 1113 US Government GEOG 1214 Earth Science (moved)
	3. Information Literacy: Students demonstrate the ability to find, evaluate and use information effectively and appropriately for any given learning situation.	KIN 2122 Choices in Wellness PSYCH 1113 General Psychology CMPSC 1513 Computer Literacy COMM 1113 Fund of Human Communication
	4. Intercultural Knowledge	GEOG 2513 World Regional Geography HUM 2323 Global Literature
Spring	1. Communication	PSYCH 1113 Gen Psychology
	2. Intellectual Skills: Students demonstrate the ability to comprehend and process concepts, to establish the relationship within and among disciplines, and to interpret and evaluate information for knowledge-building and decision-making. (combines Quantitative Literacy, Problem Solving, and Critical Thinking)	ECON 2003 Macroeconomics FIN 1113 Financial Literacy BIOL 1114 General Biology MATH 1513 College Algebra HIST 2483 US History to 1877 HIST 2493 US History since 1877 HUM 2633 World Religion & Thought
	3. Information Literacy	ENG 1213 Freshman Composition II
	4. Intercultural Knowledge: Students demonstrate the ability to recognize the complexity of culture, their own as well as others, and see themselves as members of a global community.	ASLHR 2613 American Sign Language HIST 1113 Early Western Civilization SOC 1113 Introduction to Sociology

Learning Outcomes Rubrics found here:

Office of Institutional Effectiveness/Assessment MyECU Page (Scroll down to General Education Assessment to find documents.): https://myecu.ecok.edu/ICS/Institutional_Reporting/Assessment_Reporting_and_Outcomes.jnz

NOTE: All Gen Ed course instructors will give Gen Ed assignments in Blackboard; Gen Ed assignments will be assessed using Blackboard Outcomes.

All Gen Ed instructors must:

1. make sure there are no student identifiers in the assignment itself (*put in assignment instructions*)
2. create a Blackboard assignment for the Gen Ed assignment
3. use SafeAssign on assignments to help find plagiarism
4. make the alignment between the Learning Outcome and the assignment in Blackboard.
(https://myecu.ecok.edu/ICS/icsfs/0Gen_Ed_Add_Alignments_to_Assignments-Jan_2020.pdf?target=c3cbfc19-837a-48e9-9ded-ed4f91a65be2)
 - o NOTE: It takes 30 seconds to align an existing assignment in Bb

Once the assignment is in Bb and aligned, instructors are finished with Gen Ed assessment for the semester.

All Gen Ed courses must have the following Assessment Policy Statement added to the syllabus:

“University Assessment Policy: This course participates in the General Education Assessment Program for East Central University. During this course, students produce an artifact (e.g., assignment or answers to exam essay item(s)), which will be assessed outside of the course based on the student learning outcome(s) listed below. Student grades for the artifact are not dependent upon the results of the outside assessment. Artifact assignments may be subject to submission to SafeAssign to identify plagiarism.”

Gen Ed Assessment Timeline 2020-2021

Time	Task
First Department Meeting of semester (8/13 or 1/7)	<ul style="list-style-type: none"> Course faculty come together to modify the current artifact assignment or create a new robust assignment that allows students to show the skills and knowledge represented by the Learning Outcome. This is especially important if a new outcome has been assigned. <ul style="list-style-type: none"> As you consider this assignment, <i>look specifically at the Criteria (far left column) on the Rubric for the Learning Outcome, and not just the Learning Outcome.</i> <i>Learning Outcome Rubrics are found using the link above</i>
Friday before semester starts (by 5 pm)	<ul style="list-style-type: none"> Department Chair emails the following to Assessment Coordinator: <ol style="list-style-type: none"> An assignment description and key for the artifact assignment to be used across <u>all</u> sections of the course <ol style="list-style-type: none"> <i>Email even if no changes to the assignment</i> The name of the instructor <i>designated as coordinator</i> for multi-section courses if one is assigned. The <u>one</u> Rubric criteria, if any, identified as N/A by course faculty for this assignment
Fall/Spring 2020/2021 Week 1 (by 5 pm on Friday)	<ul style="list-style-type: none"> Instructors put Gen Ed artifact assignment in Blackboard and make alignment to Learning Outcome(s) <ul style="list-style-type: none"> Use SafeAssign on assignment (see below for details) Assignment due date must be past the mid-point of the semester <i>If alignment is not completed by end of first week, instructors who have not completed the Gen Ed alignment (and their Chair) will be contacted to set up mandatory training to complete this.</i>
Week 16-17	<ul style="list-style-type: none"> Assessment Coordinator meets with Gen Ed Assessors for inter-rater training Gen Ed Assessors review artifacts OIE runs reports on assessment data for Gen Ed Outcomes <ul style="list-style-type: none"> Provide results to Deans and Chairs at Convocation
Of Note:	<ul style="list-style-type: none"> All sections of each Gen Ed course will be assessed <ul style="list-style-type: none"> 35 or more students in a section, 15% of student artifacts randomly selected to be assessed (random selection by OIE) Less than 35 students enrolled in a section, 25% of student artifacts randomly selected to be assessed Each artifact will be assessed by a minimum of two Gen Ed Assessors

All sections will use the same artifact assignment

- Artifact must have clear instructions and expectations (cannot be a discussion board assignment)
- Artifact must become permanent to the course and used all year
- Make this a true assignment worth course points to improve participation
 - Observations from past semesters on Bonus work:
 - tend to have very few participants
 - participants not representative of general population
 - much* more likely to be plagiarized
- Artifacts should be modified for improvement or completely replaced if necessary, but modifications or replacements must be agreed upon by all *regular faculty* teaching the course

All course sections must assign the artifact assignment using Blackboard

- Align the assignment to the Learning Outcome(s) in Blackboard (tutorial on MyECU)
 - see MyECU link above to find tutorial on this.
- Use **SafeAssign** to catch plagiarism
 - Tutorials for creating an assignment in Bb and using Safe Assign:**
<https://help.blackboard.com/Learn/Instructor/Assignments>
- Exceptions may be made to using SafeAssign, but must be agreed upon by the Department Chair and Assessment Coordinator

Any questions/help, contact Robin Roberson: robrrrob@ecok.edu 580-559-5344 or 580-320-3783